

**MINUTES OF THE NOVEMBER 7, 2022 MEETING OF THE
TOWN OF CLIFTON PARK
INDUSTRIAL DEVELOPMENT AGENCY.**

Date: November 7, 2022 at 7:00pm

Location: 1 Town Hall Plaza, Clifton Park, New York 12065

In attendance: Todd Hess, Sheila Barkevich, Joshua O’Leary, Dan Fariello, Dennis Brobston, Melissa Yager, Thomas Gibbs, Jim Carminucci, Esq. and Jonathan Schopf, Esq.

1. The meeting was called to order by Dennis Brobston and it was noted that Jonathan Schopf has resigned as Chairman, Jean Mahserjian, Esq. has resigned as counsel to the IDA and the Town Board has duly appointed Jonathan Schopf as counsel to the IDA and Derek Brown as Chairman of the IDA.
2. On motion duly made by Dennis Brobston, seconded by Joshua O’Leary and unanimously carried it was RESOLVED that in the absence of Derek Brown, Dan Fariello would act as temporary Chairman of the Meeting.
3. The Chairman then stated that a quorum was present, and that the meeting was properly noticed, organized and ready to the transact business before it.
4. On motion duly made Joshua O’Leary, seconded by Dennis Brobston and unanimously carried it was further RESOLVED that Dan Fariello was duly elected Vice-Chairman of the Industrial Development Agency to fill the vacant position.
5. It was noted for the record that Everett Noakes has been appointed as a member of the IDA to fill a vacant position.
6. The records management policy and applicable laws were discussed. Jonathan Schopf will make arrangements to obtain the physical records from prior counsel for storage. The possibility of renting a storage facility for the files was discussed, if necessary.
7. The financial statements were then reviewed and on motion made by Joshua O’Leary duly made, seconded by Todd Hess and unanimously carried it was further RESOLVED that the financial statements be accepted.
8. The minutes of the May and September, 2022 meetings were then reviewed and a motion made by Todd Hess duly made, seconded by Joshua O’Leary and unanimously carried it was further RESOLVED that the financial statements be accepted.
9. The SEDC Report was given by Dennis Brobston and there being no other reports and no committees, no other reports were given.

10. Under other business, on motion duly made by Joshua O’Leary, seconded by Todd Hess and unanimously carried it was further RESOLVED that the IDA would sponsor the SEDC Holiday Party at a sponsorship level to be capped at \$2,000.00.

11. There being no further business, and no members of the public present to speak or to come before the IDA, the meeting was then duly adjourned.

Dated: _____

Secretary